

Federal Bar Association Chapter Terms of Use

The Federal Bar Association (hereafter "National") is a national membership organization dedicated to strengthening the federal legal system and administration of justice by serving the interests and the needs of the federal practitioner, both public and private, the federal judiciary and the public they serve. The FBA has nearly 100 chapters throughout the country, led by attorneys and judges local to the Chapter, and focusing programming on issues pertinent to the Chapter.

The purpose of this document is to define the relationship, roles, responsibilities, and expectations between National and the Chapter in support of our shared mission. By accepting dues rebates from National, the Chapter agrees to these terms of use.

National has granted the Chapter a non-exclusive charter to be a Chapter of the National Association, subject to the terms of this document and National's governing documents ([Constitution](#), [Bylaws](#), [Policies](#), and [Brand Standards](#)). National retains ownership and control of the National membership database, and Chapter officers and members must be members in good standing of National.

All intellectual property owned by National, including trademarks, logos, and copyrighted materials, the name "Federal Bar Association" and the acronym "FBA", remain the sole property of National. The Chapter shall cease use of National's name, logo, and intellectual property upon termination of the Chapter's charter.

Responsibilities of the National Organization

National agrees to:

- Provide overall strategic direction and provide guidance on compliance with governance standards, policies, and professional standards applicable to chapters.
- Maintain ownership of the intellectual property of the national Federal Bar Association.
- Grant the Chapter a non-exclusive, revocable license to use National's name, logo, and branding in accordance with National's brand guidelines.
- Provide dues rebates on a quarterly basis to Chapter.
- Maintain a complimentary, centralized membership database and provide a real-time Member List to the Chapter.
- Process membership renewals, including the collection of local Chapter dues, if applicable.
- Provide support resources, which may include:
 - Leadership training and mentoring
 - Access to national programs, education, tools, or events
 - Communications and membership marketing support
 - Event promotion
 - Government relations and advocacy efforts
 - Reimbursement for leaders for in-person attendance at Leadership Summit and Annual Meeting and Convention, subject to rates set by Policy.

Responsibilities of the Chapter

The Chapter agrees to:

- Operate in accordance with all applicable laws and National's governing documents.
- Remain non-partisan in its policies and statements. This includes, but is not limited to, adhering to National policies on making public statements; refraining from endorsing, opposing, or contributing to political candidates, applicants or nominees to the federal bench or federal office; and refraining from maintaining or contributing to a political action committee.
- Maintain the Chapter's status as a duly organized, not-for-profit business entity in good standing in the territory in which the Chapter resides.
- Maintain its own local governance structure, including officers and/or a board, as required, and submit a Chapter officer list annually to National.
- Conduct programs, meetings, and activities that advance National's mission at the local level.
- Recruit and engage members locally, consistent with National membership policies.
- Maintain the confidentiality of its Member List. Neither the Chapter nor any of its members shall: (a) use Member Lists and contact information made available to them by National for any purpose other than the Chapter's Federal Bar Association business purposes; or (b) sell, trade, transmit, transfer, permit access to, or otherwise disseminate the Member List in whole or part to any third party (other than strictly in connection with the Chapter's Federal Bar Association business purposes) without the prior written approval of National.
- Maintain accurate records of Chapter activities, finances, and leadership/governance, and report such information to National as requested.
- Ensure Chapter leaders and volunteers act in a professional and ethical manner consistent with National's standards and policy.
- Manage Chapter's own finances, bank accounts, and tax filings.
- Not incur financial obligations or liabilities on behalf of National without prior written approval.
- Maintain appropriate insurance coverage, as may be required by applicable law.

Nothing in this document shall be construed to create a partnership, joint venture, or agency relationship between National and the Chapter. National and the Chapter shall maintain the confidentiality of all confidential and proprietary information and data of each other.