



**Report on Successful FBA Law Student Chapter Event**

**Reporting Law Student Chapter:** Columbus (Ohio)

**Name(s) of reporting leader(s):** Tyson Crist, President

**Professional FBA Chapter affiliate of your Law Student Chapter (if any):** n/a

**Event title:** Demystifying Federal Court

**Date event held:** June 13, 2023, and previously on June 14, 2022

**Event location (i.e., law school auditorium/law office/courthouse):** Chief U.S. District Court Judge Algenon L. Marbley's Courtroom, Joseph P. Kinneary U.S. Courthouse, 85 Marconi Blvd., Columbus, OH 43215

**Subject matter/legal area of event:** Federal judiciary system

**Moderator(s) (if any):** For 2023 and 2022, former President, A.J. Hensel, and Board Member, Natalie McLaughlin

**Speaker(s) (if any):** Southern District of Ohio, U.S. District Court Judges and Magistrate Judges, a U.S. Bankruptcy Court Judge, and a U.S. Court of Appeals, Sixth Circuit Judge, if available.

**Estimated attendance (and we know that sometimes event the best events draw fewer than we expected!):** 100+ law student summer associates and law clerks.

**Did you have food or drink available for guests?:** Yes, we had a reception afterward that was catered.

**What costs did your Chapter incur in hosting this event?:** Approximately \$4,500 or so for catering the reception and for various supplies.

**Was the local Professional FBA Chapter involved at all?** Yes.

**If so, please explain how:** This event is organized and hosted by the Columbus (Ohio) Chapter of the FBA – we do not have a Law Student Chapter.

**What factors do you attribute to the event's success?:** Timing, so that law firms have an event they can support, advertise, and send their summer associates to attend where they can hear directly from federal judges, network with other associates, and meet practicing attorneys and members of our FBA Chapter.

**Do you think that this event inspired law students to join**



## Federal Bar Association

**Your Chapter? How so, or why not?** I think so. It seems like there has been a bump in law student memberships following the event. We certainly advertised membership through this event.

**What went wrong in planning and staging the event (if anything?):** Nothing specific that I can recall, although I was not directly involved for the last two years. Only problem has been the limited capacity, even though we have used the largest courtroom in the courthouse.

**If not already covered, what would you have done differently for this event if you knew then what you know now?:** Just organize and prepare as far in advance as possible given the numerous pieces to coordinate.

**Is this an event that might be suitable for staging annually?:** Yes, we have planned to make this an annual event due to the interest it has generated.

**Does your Chapter have a way of recording, and passing on to future generations of FBA Law Student leaders, tips on how to stage an event like this?:** Our Board has been discussing preparation of various "continuity" documents concerning preparation steps and timing for various annual events. We have a Google drive where we attempt to store the majority of our reports, receipts, and other useful information.

**Is there any advice you would have for another FBA Law Student Leader who is considering putting on a similar event?:** n/a



**Report on Successful FBA Law Student Chapter Event**

**Reporting Law Student Chapter:** FAMU Law School

**Name(s) of reporting leader(s):** Juan P. Camacho (VP Membership of Orlando Chapter)

**Professional FBA Chapter affiliate of your Law Student Chapter (if any):** FBA – Orlando Chapter

**Event title:** “Elevator Pitch Competition” - Hosted by the Christian Legal Society

**Date event held:** October 19, 2023

**Event location (i.e., law school auditorium/law office/courthouse):** Law School Real Property, Probate, Trust Law Society Building

**Subject matter/legal area of event:** Professional Networking

**Moderator(s) (if any):** Vice President of the Christian Legal Society - FAMU

**Speaker(s) (if any):** Vice President of the Christian Legal Society - FAMU

**Estimated attendance (and we know that sometimes event the best events draw fewer than we expected!):** Unaware what the estimated attendance was, but actual attendance was approximately 100 students, staff and lawyers

**Did you have food or drink available for guests?:** Yes

**What costs did your Chapter incur in hosting this event?:** Unaware if our Chapter incurred costs to host this event.

**Was the local Professional FBA Chapter involved at all? Yes**

**If so, please explain how:** The Professional FBA Chapter had about 10-15 attorneys present to provide critique to law students on their “Elevator Pitches.” Their pitches were a 3-5 minute presentation of who they were, what they want to do in their professional career and the reasons why they had those pursuits.

**What factors do you attribute to the event’s success?:** There was collaboration amongst at least 6 student organizations at FAMU. That is huge when wanting to maximize student and professional participation.

Do you think that this event inspired law students to join Your Chapter? How so, or why not? Yes, the event raised awareness that the FBA in Orlando exists and that it is accessible to young professionals and law students.

**What went wrong in planning and staging the event (if anything?):** None to report.



## **Federal Bar Association**

**If not already covered, what would you have done differently for this event if you knew then what you know now?:** None to report.

**Is this an event that might be suitable for staging annually?:** Yes.

**Does your Chapter have a way of recording, and passing on to future generations of FBA Law Student leaders, tips on how to stage an event like this?:** Yes.

**Is there any advice you would have for another FBA Law Student Leader who is considering putting on a similar event?:** Yes, start planning early. An event of this caliber requires buy-in from multiple student organizations and professionals. So, planning early helps.

Elevator Pitch Information Sheet

<b>LEGAL PROFESSIONAL FAQ:</b>	Elevator Pitch Competition – Hosted by the Christian Legal Society
<b>DATE:</b>	October 19th
<b>CHECK-IN:</b>	5:45 PM at the Real Property, Probate, Trust Law Society Table
<b>DURATION:</b>	6:00-8:30 PM
<b>CLUB COLLABORATIONS</b>	American Civil Liberties Union; Hispanic American Law Students Association; Phi Alpha Delta; Federal Bar Association; Marshall Bell Law Society; and Real Property, Probate, and Trust Law Society
<b>WHAT IF I HAVE TO LEAVE EARLY?</b>	Please email <a href="mailto:eyesenia1.reyes@famu.edu">eyesenia1.reyes@famu.edu</a> with your available time slot
<b>FOOD</b>	The menu comprises options such as the Publix Deli Sub, Publix Deli Wrap, a fruit platter, chips, cookies, as well as beverages like water, lemonade, and sweet tea. These offerings are versatile and cater to a wide range of preferences, making them suitable for both meat enthusiasts and those with dairy-free and vegetarian preferences.
<b>PROMO ITEMS</b>	Legal professionals are welcome to bring promo items.
<b>COMPETITION DETAILS</b>	Legal professionals will engage in one-minute individual meetings with students, during which they will use the rubric to provide written feedback. This process will be repeated with different pairs (similar to speed dating).
<b>PARKING</b>	400W W Robinson St, Orlando, FL 32801 (Across from FAMU Law) For direction help: 662-931-0988
<b>LOCATION</b>	FAMU College of Law 201 FAMU Law Lane Orlando, FL, 32801
	Atrium
<b>DONATIONS</b>	Donations are always appreciated, if you choose to donate to our organization, you are welcome to write a check to: "Florida A & M University College of Law/FAMU Foundation" with "Christian Legal Society" specified in the memo line. You can mail these checks to FAMU Law Lane, 201 FAMU Law Ln #201, Orlando, FL 32801.
<b>ATTIRE</b>	Business professional

<b>RUBRIC</b>	<b>Exceeds Expectations - 2</b>	<b>Meets Expectations - 1</b>	<b>Needs Improvement - 0</b>
<b>Introduction</b>	States name and smoothly transitions	States name and rushes into the pitch	No introduction
<b>Performance</b>	Prepared	Fairly prepared	No preparation was done
<b>Expectations</b>	Explained why they're an excellent fit	Describes why they're a good fit	Provides no reason to be hired
<b>Closing/Timing</b>	Exchanged contact info for next steps	Finished, didn't secure contact info	Pitch ran out of time
<b>Overall</b>	Exceeds expectations	Meets most expectations	Needs improvement
<b>Professional:</b>	<b>Additional notes:</b>		

<b>RUBRIC</b>	<b>Exceeds Expectations - 2</b>	<b>Meets Expectations - 1</b>	<b>Needs Improvement - 0</b>
<b>Introduction</b>	States name and smoothly transitions	States name and rushes into the pitch	No introduction
<b>Performance</b>	Prepared	Fairly prepared	No preparation was done
<b>Expectations</b>	Explained why they're an excellent fit	Describes why they're a good fit	Provides no reason to be hired
<b>Closing/Timing</b>	Exchanged contact info for next steps	Finished, didn't secure contact info	Pitch ran out of time
<b>Overall</b>	Exceeds expectations	Meets most expectations	Needs improvement
<b>Professional:</b>	<b>Additional notes:</b>		

<b>RUBRIC</b>	<b>Exceeds Expectations - 2</b>	<b>Meets Expectations - 1</b>	<b>Needs Improvement - 0</b>
<b>Introduction</b>	States name and smoothly transitions	States name and rushes into the pitch	No introduction
<b>Performance</b>	Prepared	Fairly prepared	No preparation was done
<b>Expectations</b>	Explained why they're an excellent fit	Describes why they're a good fit	Provides no reason to be hired
<b>Closing/Timing</b>	Exchanged contact info for next steps	Finished, didn't secure contact info	Pitch ran out of time
<b>Overall</b>	Exceeds expectations	Meets most expectations	Needs improvement
<b>Professional:</b>	<b>Additional notes:</b>		

<b>RUBRIC</b>	<b>Exceeds Expectations - 2</b>	<b>Meets Expectations - 1</b>	<b>Needs Improvement - 0</b>
<b>Introduction</b>	States name and smoothly transitions	States name and rushes into the pitch	No introduction
<b>Performance</b>	Prepared	Fairly prepared	No preparation was done
<b>Expectations</b>	Explained why they're an excellent fit	Describes why they're a good fit	Provides no reason to be hired
<b>Closing/Timing</b>	Exchanged contact info for next steps	Finished, didn't secure contact info	Pitch ran out of time
<b>Overall</b>	Exceeds expectations	Meets most expectations	Needs improvement
<b>Professional:</b>	<b>Additional notes:</b>		

<b>RUBRIC</b>	<b>Exceeds Expectations - 2</b>	<b>Meets Expectations - 1</b>	<b>Needs Improvement - 0</b>
<b>Introduction</b>	States name and smoothly transitions	States name and rushes into the pitch	No introduction
<b>Performance</b>	Prepared	Fairly prepared	No preparation was done
<b>Expectations</b>	Explained why they're an excellent fit	Describes why they're a good fit	Provides no reason to be hired
<b>Closing/Timing</b>	Exchanged contact info for next steps	Finished, didn't secure contact info	Pitch ran out of time
<b>Overall</b>	Exceeds expectations	Meets most expectations	Needs improvement
<b>Professional:</b>	<b>Additional notes:</b>		

**Student Leader Report on Successful FBA Law Student Chapter Event**

**Reporting Law Student Chapter: \***

Oklahoma City University School of law Chapter

**Event title: \***

Clerkship Panel

**Name(s) and e-mail address(es) of reporting leader(s): \***

Gbemisola Ale & Jaycie Brown

**Professional FBA Chapter affiliate of your Law Student Chapter (if any):**

**Date event held: \***

MM DD YYYY

02 / 21 / 2023

**Event location (i.e., law school auditorium/ law office/ courthouse/ event space/ other): \***

Law school Auditorium

**Subject matter/ legal area/ purpose of event: \***

Judicial Clerkship panel: Students are educated by current and former clerks as well as Judges about clerkship opportunities available right out of law school along with career prospects of post clerkship work. The panlist also informed the students about thier clerking experience, students were able to network with the panelists to gather more insights about various legal opportunity

**How did the idea for this event come to you (*i.e.*, thought-up yourselves/ suggested by faculty advisor or other law school personnel/ saw idea on FBA website or at FBA event/ other?)?**

It was suggested by our FBA chapter liaison and the FBA faculty Advisor

**Moderator(s) (if any):**

Mr. Timothy Hsieh (Faculty Advisor)

**Speaker(s) (if any):**

Honorable Ronald Griffin, Tiece Dempsey, Alyssa Gillette, Stephen Hoch, Elizabeth Freeman, Emma Payne and Drew Davis

**Estimated attendance (and we know that sometimes the best events draw fewer than expected!):**

40

**Did you have food or drink available for guests?:**

yes

**What costs did your Chapter incur in hosting this event?:**

\$500

**How were the local Professional and Student Chapter involved?**

The Chapter Liaison was along with the student chapter sought speakers for the event, sought catering for food and drinks, set up the technology for virtual speakers, organized the marketing and promotion of the event.

---

**What factors do you attribute to the event's success?:**

The marketing and promotion, the quality of content discussed at the event, the collaborations with other student organizations and the timing of the event

---

**Do you think that this event inspired law students to join your Chapter? How so, or why not?:**

This event inspired the students to join because it provided a visibility of what the FBA offers

---

**What could have gone better in planning and staging the event (if anything?):**

---

**If not already covered, what would you have done differently for this event if you knew then what you know now?:**

Probably offer a live feed for people who could not attend in person

---

**Is this an event that might be suitable for staging annually?: \***

Yes

No

**What was your budget for this event? (if any):**

\$500

**How did you fund any costs associated with the event (e.g., through membership fees, sponsorships, ticket sales, law school funds, contributions, other)?:**

law school funds and contributions from the other student organizations we partnered with.

**If you charged for the event, how much did you charge?:**

N/A

**Does your Chapter have a way of recording and passing on to future generations of FBA Law Student leaders, tips on how to stage an event like this?:**

Yes, we always document the schedule and task that are associated with each event

**Is there any advice you would have for another FBA Law Student Leader who is considering putting on a similar event?:**

**If you did have costs associated with the event, do you have recommendations as to how another Chapter putting on this event might save costs?:**

consider using funds provided by the law school if its available

**Student Leader Report on Successful FBA Law Student Chapter Event**

**Reporting Law Student Chapter: \***

University of Oklahoma  
.....

**Event title: \***

Speed Mentoring

**Name(s) and e-mail address(es) of reporting leader(s): \***

Brie Miller

**Professional FBA Chapter affiliate of your Law Student Chapter (if any):**

Oklahoma City

**Date event held: \***

MM DD YYYY

09 / 21 / 2023

**Event location (i.e., law school auditorium/ law office/ courthouse/ event space/ other): \***

Law school common area (Kerr Lounge)

**Subject matter/ legal area/ purpose of event: \***

Connect students to a variety of professionals in order to expose them areas like clerkships, firm ownership, post graduation FBA involvement, etc. Students are also able to practice their elector pitch and expand their local network.

**How did the idea for this event come to you (*i.e.*, thought-up yourselves/ suggested by faculty advisor or other law school personnel/ saw idea on FBA website or at FBA event/ other?)?**

This event is a long-standing tradition for our FBA chapter and while each year we tweak the seating or time at each table and the professionals vary, the purpose and format are tried and true measures of success.

**Moderator(s) (if any):**

The FBA president usually moderates with other board members facilitating movement from table to table.

**Speaker(s) (if any):**

It varies each year but often it is a combination of federal judges, current or former federal clerks, attorney general's office, the district attorney's office, and private practice lawyers from solo, small, medium, and large firms.

**Estimated attendance (and we know that sometimes the best events draw fewer than expected!):**

45

**Did you have food or drink available for guests?:**

Yes, after the group mentoring rounds we provide snacks and drinks to encourage the extension of conversation in a more organic way that also allows students to practice their skills in less formal, social setting akin to recruiting and firm happy hours.

**What costs did your Chapter incur in hosting this event?:**

\$20 for signage and table centerpieces; OKC FBA covers the snacks, drinks, and utensils.

### **How were the local Professional and Student Chapter involved?**

FBC OKC supplies the food and drink and is integral in recruiting their members to participate as the mentors.

---

### **What factors do you attribute to the event's success?:**

The professionals that serve as the mentors for each table are incredible sources of guidance for students who have questioning ranging from how to prepare for a clerkship to the best classes to take to finding a practice area that suits their goals. We hold the event within the first month of school so for many ILs this is their very first opportunity to meet with professionals. For upperclassmen this is a great opportunity to network for opportunities, ask more narrowed questions based on their current path or defined goals. We get a lot of feedback from first generation students about how the mentors and event exposes them to new practice areas, opportunities, etc. that they didn't even know existed. Many students have turned their connections from the event into internships, long term mentorship and more. One emphasis this year was on pre-event communication to students outlining best practices and telling them how to prepare (e.g., giving them the mentor names ahead of time and encouraging them to do research, defining business professional dress, advising them to come with some prepared questions, encouraging post-event follow up, etc.) We got feedback that students were able to maximize this unique opportunity and feel confident with such communication. Finally, the initial group setting is less intimidating and more welcoming for some students who more reserved and struggle with 1:1 networking or events without structure. While each mentor/table has a "theme" with conversation starters provided to both students and mentors, we encourage organic conversation and that mix proves to be very successful.

---

### **Do you think that this event inspired law students to join your Chapter? How so, or why not?:**

Absolutely! The event is free but members-only so it is a big driver for IL membership especially. Students, especially ILs, immediately see the impact and value of FBA student membership as well as the importance of post graduation FBA membership as a tool to grow their career and build community.

---

### **What could have gone better in planning and staging the event (if anything?):**

When it comes to scheduling lawyers and judges, you have to expect the unexpected and know that trials, deadlines, and life overall can make it difficult on a weeknight. However, we usually have a few professionals (often recent alumni who are clerks and stayed at local firms) on standby if that happens. We have also looked to professors who clerked or worked for the federal government previously fill it and I would say if anything it added to the event's impact and richness.

---

**If not already covered, what would you have done differently for this event if you knew then what you know now?:**

Nothing

**Is this an event that might be suitable for staging annually?: \***

Yes

No

**What was your budget for this event? (if any):**

We budgeted \$300 because at one point we considered hiring a bartender but then ran into timing issues with the law school.

**How did you fund any costs associated with the event (e.g., through membership fees, sponsorships, ticket sales, law school funds, contributions, other)?:**

Law school funds and OKC FBA

**If you charged for the event, how much did you charge?:**

\$0

**Does your Chapter have a way of recording and passing on to future generations of FBA Law Student leaders, tips on how to stage an event like this?:**

Yes, while the 3L board members usually run the event, 2L board members are included in the process and help work the event. Future board members are almost always 1Ls that attended and loved the event so that helps capture knowledge as well. Each year the outgoing president, at board turnover, provides a run down of logistic steps as well as reflections on the previous year's Speed Mentoring.

**Is there any advice you would have for another FBA Law Student Leader who is considering putting on a similar event?:**

This a high-impact and quality event that not only brings value to the student body but is an incredible recruitment tool (so win-win!). While open to all students, nearly 70% of participants each year are 1Ls so we see the most successful when we cater to the 1L class and writing/memo deadlines. The earlier in the semester the better! On the other side of it, OKC is nearly 30 minutes away from our campus so it is hard for professionals who are most likely in OKC to make an event in the middle of the day. An early evening event works really well for recruiting mentor and also, in a way, elevates the event and replicates a true "happy hour" or after work mixing event that young students and lawyers will be a part of during recruiting season, at their internships, and post graduation. Finally, build structure and prepare for the situation where conversation might be slow or none of the students have questions. It has never been our experience; rather, the conversation is so vibrant that we need to move students from one table to the next and added the additional drink and snack portion. Giving students the tools beforehand and making a new conversation starter cards for the table relieves a lot of burden on the moderator(s) who don't need to go table to table or get on the microphone and steer the conversation.

**If you did have costs associated with the event, do you have recommendations as to how another Chapter putting on this event might save costs?:**

While lemonade and tea are great, water is also perfectly fine. Snacks do not need to be extravagant-- we did cookies, crackers with cheese, a veggie tray and some fruit. I would even say that the food could be option but be sure to have water on hand because people get thirsty from all the talking! For our signage, nametags and conversation starters, we had our VP of Marketing design it all and then just used the law school's printing. We also relied on the law school to provide tables, chairs, and tablecloths.

**Student Leader Report on Successful FBA Law Student Chapter Event**

**Reporting Law Student Chapter: \***

University of Utah S.J. Quinney College of Law

**Event title: \***

Federal Judge Lunches  
.....

**Name(s) and e-mail address(es) of reporting leader(s): \***

Erich Linder  
.....

**Professional FBA Chapter affiliate of your Law Student Chapter (if any):**

Utah Chapter  
.....

**Date event held: \***

MM DD YYYY

08 / 01 / 2023

**Event location (i.e., law school auditorium/ law office/ courthouse/ event space/ other): \***

Orrin G. Hatch U.S. Courthouse  
.....

**Subject matter/ legal area/ purpose of event: \***

Opportunity for small groups of law students from both University of Utah and BYU to meet Federal Judges in an informal setting.  
.....

**How did the idea for this event come to you (*i.e.*, thought-up yourselves/ suggested by faculty advisor or other law school personnel/ saw idea on FBA website or at FBA event/ other?)?**

**Moderator(s) (if any):**

Student leadership from the FBA Chapter of the University of Utah S.J. Quinney College of Law

**Speaker(s) (if any):**

Judge Dale A. Kimball; Judge Brian Theodore “Ted” Stewart; Judge Cecilia M. Romero; Judge Daphne A. Oberg; Judge Jared C. Bennett; Judge Paul Kohler

**Estimated attendance (and we know that sometimes the best events draw fewer than expected!):**

35 (maximum 6 students per lunch)

**Did you have food or drink available for guests?:**

Yes, lunch was provided for all attending students and the Judges.

**What costs did your Chapter incur in hosting this event?:**

The entire series totaled approximately \$500.

**How were the local Professional and Student Chapter involved?**

The Professional Chapter provided the funding as well as a key liaison within the Courthouse, Alison Adams, Chief Deputy Clerk District of Utah. The Student Chapter at the University of Utah served to coordinate the food and overall organization including communications to the law students. Student leadership at BYU coordinated and distributed communications to their respective law students.

---

**What factors do you attribute to the event's success?:**

A focal point inside the Courthouse with access to each of the Judge's calendars and with willingness to communicate on the Chapter's behalf is essential. Strong coordination with the Chief Deputy Clerk, including ongoing communication right up to the morning before each of the events is critical. Willingness of the Judges to take time out of their schedules to provide their wisdom to the law students if of course required, and they were generous enough to do so.

---

**Do you think that this event inspired law students to join your Chapter? How so, or why not?:**

Definitely this is a key factor to onboarding law students. At our tabling events, once we describe the event and the access available to students, we were very successful at converting cold leads to signups.

---

**What could have gone better in planning and staging the event (if anything?):**

---

**If not already covered, what would you have done differently for this event if you knew then what you know now?:**

More planning and earlier communication to all stakeholders is nearly always an opportunity for improvement.

---

**Is this an event that might be suitable for staging annually?: \***

Yes

No

**What was your budget for this event? (if any):**

.....

**How did you fund any costs associated with the event (e.g., through membership fees, sponsorships, ticket sales, law school funds, contributions, other)?:**

.....

**If you charged for the event, how much did you charge?:**

.....

**Does your Chapter have a way of recording and passing on to future generations of FBA Law Student leaders, tips on how to stage an event like this?:**

The best way to continue passing on the torch for the event is by delegating as much responsibility to the 2L leaders as possible. That way they get the hands on experience in what it takes to pull off a multi-stage event like this.

.....

**Is there any advice you would have for another FBA Law Student Leader who is considering putting on a similar event?:**

See above for critical success factors – without all of those in place, the event will not be a success.

.....