



# Federal Bar Association

## **Policy No. 1-13: Standards of Professional Ethics and Conduct**

**Approved By:** Board of Directors

**Date Approved:** January 27, 2017

**Date Effective:** January 27, 2017

### **Policy:**

This Standards of Professional Ethics and Conduct (“Policy”) applies to all Leaders of the Federal Bar Association. The term “Leader” is defined as all elected and appointed representatives of the Association, including officers, directors, committee members, or any member of the Association that has responsibility for any aspect of the Association’s activities, business, or operations. It includes Leaders at every level—national, circuit, chapter, section, and division but excludes employees of the Association.

1. Each Leader will abide the Association’s Articles of Incorporation, Constitution, Bylaws, and policies, and will ensure that his or her Association membership remains in good standing at all times.
2. Each Leader will conduct the business affairs of the Association in good faith and with honesty, and integrity.
3. Each Leader will interact with all members, officers, directors, meeting attendees, exhibitors, advertisers, sponsors, suppliers, vendors, contractors and employees of the Association in a responsible, respectful and professional manner and will not engage in any demeaning, discriminatory or harassing behavior toward any such individuals.
4. Each Leader will use his or her best efforts to regularly attend and participate in Association meetings related to that person’s role as a Leader, including reviewing all information and materials sent to him or her in connection with the Association’s business in a timely manner.
5. Each Leader will act at all times in the best interests of the Association and will avoid placing (and avoid the appearance of placing) one’s own self-interest or any third-party interest above that of the Association.

Leaders are subject to oversight from the Board of Directors, up to and including removal from leadership position, in connection with their conduct, as it relates to the Association.

### **Purpose:**

To establish a set of standards of professional ethics and conduct for Leaders of the association.

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### **Change Notice:**