



Federal Bar Association

May 23, 2012

The Younger Lawyers Division of the Federal Bar Association is once again excited to sponsor the Summer Law Clerk Program (SLCP) and we invite your agency's participation. In past years, over 25 agencies and 200 law interns have participated in this unique program! The SLCP is designed to afford law students an opportunity to explore the practice of law for the United States through roundtable discussions and agency visits. Many students have used this program to secure jobs for the Government.

Throughout the months of June and July, law interns will have the extraordinary opportunity to visit up to three different agencies and meet agency counsel. They will also be invited to attend and participate in roundtable forums hosted by various federal agencies and federal practitioners. The roundtables will allow law interns to ask questions directly to legal counsel and discuss career development, agency missions and operations, and employment opportunities. This year's roundtables will include the Departments of Justice and Defense, as well as a Congressional and Federal Employment roundtable.

The SLCP will kick off with its annual "kick-off" event and orientation session at 2:00 pm on June 12, 2012 at the U.S. Court of Appeals for the Federal Circuit. We ask you to encourage your law interns to attend this event. Please send the Federal Bar Association a list of your summer law interns that will attend (please include their email addresses as well). We highly suggest they arrive 30 minutes early to ensure that everyone clears security before the program begins. Please tell them to bring photo ID.

Programs like the SLCP cannot succeed without extensive law student participation and agency support. We request that you permit the interns working in your agency this summer to participate fully in the SLCP, and that you publicize the SLCP within your agency.

In addition, we request that your office host a scheduled "agency visit" by setting aside a time to host and inform law interns from other agencies of the mission and function of your agency law practice, as well as the role of new federal attorneys. We encourage you to use whatever format and content you desire to highlight your agency's important role. However, we do suggest that you include a "guest speaker" and that individual be from your General Counsel's office, or from another appropriate office.

Please send us your list of summer law interns by June 4, 2012. Additionally, to aid us in scheduling an "agency visit," please complete the attached form and fax or email it to the FBA no later than COB Friday, June 8, 2012, specifying your agency's point of contact. We will contact this person to confirm the visit date and time. If you have any questions, please contact Sherwin Valerio at the Federal Bar Association by e-mail at svalerio@fedbar.org or by phone at (571) 481-9108.

We sincerely appreciate your assistance and cooperation. Thanks to you, this year's SLCP will be the most successful and rewarding program yet!

Sincerely,

Dawn Goodman & Jessica Toplin
2012 Summer Law Clerk Program Co-Chairs