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## **Federal Bar Association**

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### **Capitol Hill Day Prep Call**

**Thursday, April 14, 2016**

**4:00 PM ET**

**Dial-in Number: 1-862-902-0250**

**Passcode: 3097451**

#### **Agenda**

1. Welcome -- West Allen
2. Scheduling Hill Meetings and Hill Logistics – Bruce Moyer
3. Tips and Advice from CHD Veterans – Maria Vathis and Oliver Ruiz
4. FBA Policy Priorities
5. Questions?
6. Adjourn



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## Federal Bar Association

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# FBA CAPITOL HILL DAY THURSDAY, MAY 19, 2016

## Schedule

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|--------------------|---|
| 8:30 – 10:00am     | Coffee/Continental Breakfast<br>FBA Orientation Session and Group Photo<br>Room 532 – Dirksen Senate Office Building  |
| 10:00 am           | Depart for Meetings with House and Senate Offices   |
| 10:30 am – 3:00 pm | Meetings with House and Senate Offices<br>Delegates are responsible for scheduling their meetings<br>Lunch On Your Own<br>Return to Capital Hilton by 4:00 pm |
| 4:00 – 5:00 pm     | Debriefing on Congressional Meetings<br>Capital Hilton  |

## **2016 FBA CAPITOL HILL DAY**

### **Scheduling of Congressional Meetings**

Participants are responsible for scheduling their meetings with their respective lawmakers (House member and two Senators) during Capitol Hill Day.

In scheduling your meetings, please follow the following steps:

1. You can reach lawmaker offices through calling the Capitol switchboard at 202-224-3121. Call each lawmaker's office and secure the name and email address of the lawmaker's staff member who handles the lawmaker's scheduling.
2. Email each lawmaker's respective scheduler, introduce yourself, state the requested day/time, and the purpose of the meeting. A suggested email template for making the scheduling request follows below.
3. Schedule your meeting times between 10:30 am and 2:30 pm. Try to your meetings by 3:00 pm to your return to the hotel for the 4:00 pm debriefing.
4. Schedulers usually respond to scheduling requests in several days. If more time elapses, circle back with the scheduler to repeat the scheduling request.
5. In advance of Capitol Hill Day, FBA Headquarters will provide you with briefing materials you can provide in advance to each Congressional staffer with whom you will be meeting.
6. If you have additional questions, please contact Bruce Moyer, FBA Counsel for Government Relations, at [bruce@moyergroup.net](mailto:bruce@moyergroup.net) or 301-452-1111.

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### **Suggested Email Template for Requesting a Congressional Meeting**

*Dear [Name of Scheduler]:*

*I'm writing to request a meeting with [the lawmaker's name] on Thursday, May 19. I am requesting the meeting in my capacity as [insert FBA Title]. I will be available between 10:30 am and 3:00 pm on that day.*

*I would like to discuss the state of the federal courts, especially in our federal judicial district, including the need for adequate resources and judgeships for our*

*federal courts, prompt action in filling judicial vacancies and other matters.*

*In the event [insert the lawmaker's name] is unavailable, could you please assist in scheduling the meeting with the appropriate staff member who handles judiciary-related issues.*

*Thank you for your assistance. I look forward to hearing from you.*

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*Name, Title*

*Email*

*Telephone*

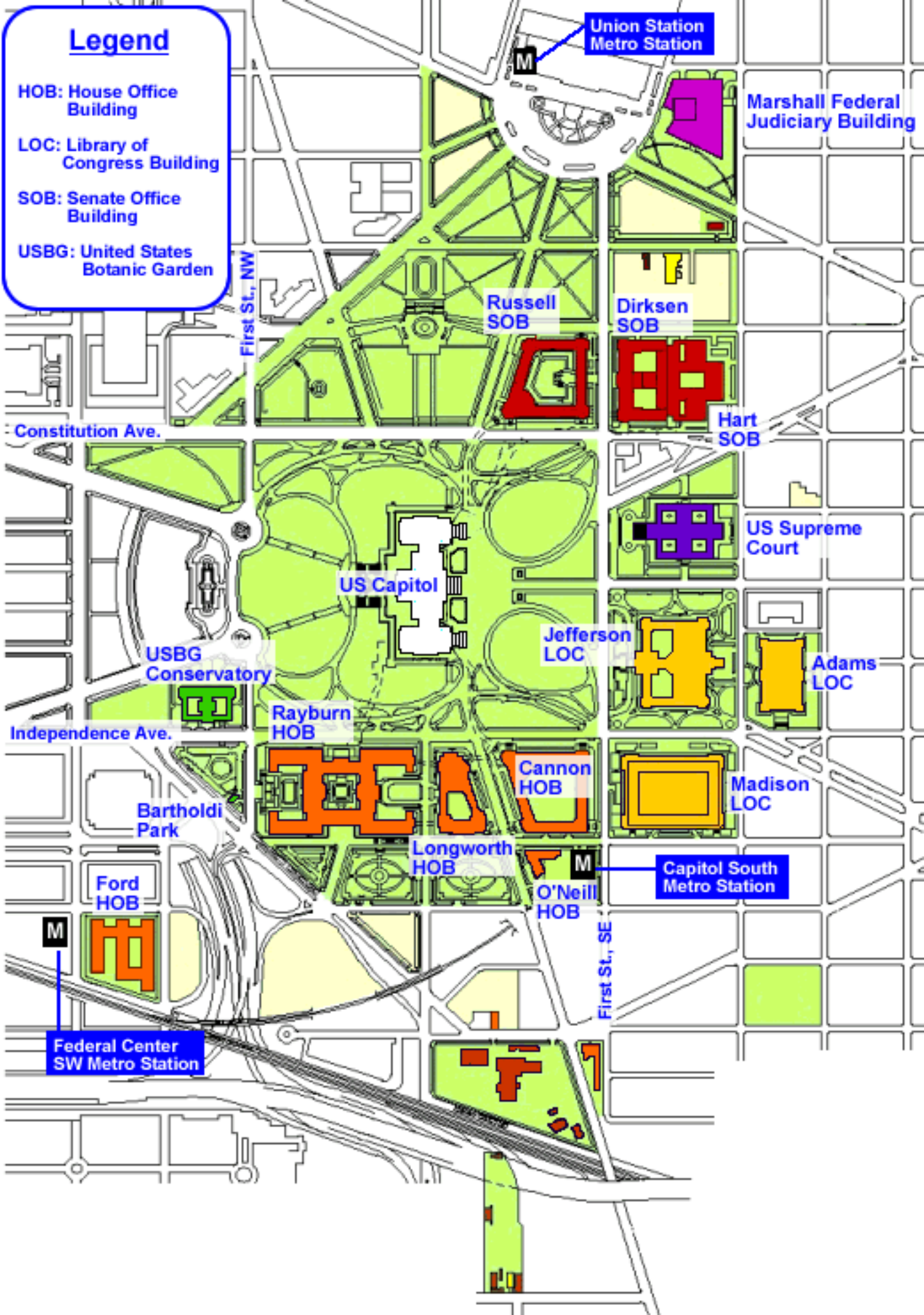
## Legend

HOB: House Office Building

LOC: Library of Congress Building

SOB: Senate Office Building

USBG: United States Botanic Garden



Union Station  
Metro Station

Marshall Federal  
Judiciary Building

First St., NW

Russell  
SOB

Dirksen  
SOB

Hart  
SOB

Constitution Ave.

US Capitol

US Supreme  
Court

USBG  
Conservatory

Jefferson  
LOC

Adams  
LOC

Independence Ave.

Rayburn  
HOB

Cannon  
HOB

Madison  
LOC

Bartholdi  
Park

Longworth  
HOB

O'Neill  
HOB

Capitol South  
Metro Station

Ford  
HOB

M

Federal Center  
SW Metro Station

First St., SE



# Federal Bar Association

## 2016 Public Policy Priorities

### **Our Federal Courts Need Adequate Funding**

The Federal Bar Association supports the Federal Judiciary's FY 2017 budget request and urges Congress to provide the funds necessary for the federal courts to fulfill their constitutional and statutory responsibilities. The request equals \$7.0 billion in discretionary appropriations, and an increase of 3.3 percent over the FY 2016 enacted level. The request also includes \$571.1 million in mandatory appropriations. Funding for the Third Branch represents less than one-tenth of one penny of a taxpayer's dollar.

### **The Senate Should Consider All Judicial Nominees Without Delay**

The President and the Senate have a Constitutional obligation to assure that the Federal courts are sufficiently staffed with sufficient numbers of judges to promptly administer justice. The Federal Bar Association urges the Senate to work in a bipartisan fashion to promptly provide an up-or-down vote to qualified judicial nominees to Federal district and appellate court judgeships. High numbers of vacancies on the Federal bench harm the delivery of justice, the economic interests of litigants before the courts, and respect for our courts and the law. Delays in litigation caused by vacancies especially slow the speed of civil trials and judgments. Delays translate into costs for litigants.

### **Congress Should Establish Additional Judgeships**

Even when the bench is fully staffed, there remains a pressing need for more federal judges in some federal districts with extraordinarily high and sustained workloads, especially in the: Eastern District of California; Eastern District of Texas; Western District of Texas; District of Arizona; and District of Delaware.

### **Establishment of an Article I Immigration Court**

The Federal Bar Association supports the transfer of responsibilities for the adjudication of immigration claims from the Executive Office of Immigration Review within the Department of Justice to a specialized Article I court, as established by Congress, for the adjudication of claims under the Immigration and Naturalization Act. EOIR's adjudication of immigration appeals is costly and more expensive than the interests of justice require. Congress should change the system to assure the federal government's administration of these responsibilities is administered in ways that assure justice, work better and cost less. Without an effective and efficient immigration court system, immigration reform will not fulfill its promise.

### **For Further Information:**

Contact Bruce Moyer, Counsel for Government Relations to the Federal Bar Association

Email: [grc@fedbar.org](mailto:grc@fedbar.org) Phone: 301-452-1111

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