



**Swearing-In Ceremony for the
United States Court of Appeals for the Sixth Circuit**
In conjunction with the 2016 Federal Bar Association Annual Meeting & Convention

Date: Wednesday, September 14, 2016

Time: 2:00-2:15 p.m.

Location: Carl B. Stokes U.S. Court House
801 West Superior Avenue; Cleveland, OH 44113

HOW TO APPLY AND REGISTER

- 1) Go to www.ca6.uscourts.gov and review the [Requirements and Eligibility Form](#)
- 2) Register for an [Appellate Filer Account](#). This is the easiest way to create a profile and submit payment for the \$226.00 fee for admission to the bar for this court.
- 3) To send a check or money order for payment:
 - a. Visit the Court's website at www.ca6.uscourts.gov
 - b. Click on Attorneys tab
 - c. Complete [Attorney Admission Application](#); insert the words "To be Sworn In At Cleveland FBA Event" in the section for the movant's name

MOTION: I, **To Be Sworn In At Cleveland FBA Event**, a member of the bar of this court, do hereby move the admission of the above attorney.

- d. Send the completed application and payment to:
Office of the Clerk
Attn: Ken Loomis, Deputy Clerk
United States Court of Appeals for the Sixth Circuit
540 Potter Stewart U.S.Courthouse
100 E. Fifth Street
Cincinnati, Ohio 45202-3988

ALL APPLICATIONS AND PAYMENTS MUST BE FILED DIRECTLY THROUGH THE COURT.
Any questions about the application for the ceremony should be directed to
Deputy Clerk Ken Loomis · Phone 513-564-7067 · Email Ken.Loomis@ca6.uscourts.gov