

38th Annual Federal Bar Association Indian Law Conference



Sponsor Package

April 11-12, 2013



Hilton Santa Fe at Buffalo Thunder
Located on the Pueblo of Pojuaque

Friends of the Federal Bar Association

Friends of the Federal Bar Association			
Includes:	Large Corporation \$5,000	Small Corporation \$2,500	Nonprofit, Government, or Education \$200
One Table Top Exhibit Booth (Two days of exhibit exposure in the main foyer adjacent to the registration desk)	◆	◆	
Place item/information on registration table (one item, sponsor supplied)			◆
Sponsor listed on Indian Law website (2,000 unique visitors)	◆	◆	◆
Placement on all promotional signage at the conference (over 600 attendees)	◆	◆	

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Friends of the Federal Bar Association

Naming Rights Opportunities for Sponsors

Each opportunity increases your exposure by adding your name to one of our key events.

Includes:

- Naming rights to event, included on website, brochure, and promotional signage
- Prominent Signage at entrance to event
- Information on tables at event

\$2,500 for Thursday or Friday Luncheon
(one opportunity for each)

\$3,500 for Thursday Night Reception
(one opportunity)

A La Carte Opportunities for Existing Sponsors

Room Keys. Gain visibility the moment an attendee arrives at the conference! Sponsor name and logo are imprinted on room keys to be given to all attendees upon check in at the hotel. (1 Color Logo)

\$5,000

Wireless Internet Sponsor. Sponsor name will be on signage informing attendees that wireless internet service is available. Acknowledgement in brochure, conference website, and conference signage.

\$5,000

Lanyards. Lanyards represent the most visible part of our program and are worn by attendees all day long to hold their name badges. Sponsor name and logo will be printed on a lanyard. (1 Color Logo)

\$5,000

Convention Mobile Web Application.

The mobile web application will be available to all attendees and will include the schedule, speaker materials, attendee list and other relevant items for the convention use. Sponsor will be identified in a banner on the main page of the application. Sponsor name and logo will be on additional signage informing attendees to download and use the mobile application.

\$5,000

Exhibitors Opportunity

Space is available in the foyer surrounding the registration table and the main door to the Continuing Legal Education session. This area has been chosen to allow for maximum exposure to conference attendees and to increase interaction. *Only tables with processed payments will be considered reserved.*

Includes:

- One six-foot table top and two chairs

Corporate Vendor
\$500

Arts & Crafts Vendor
\$275

Nonprofit, Educational & Government Vendor
\$150

Student Organization Vendor
\$50

EXHIBITOR INFORMATION

Location

The 38th Annual FBA Indian Law Conference will take place April 11–12, 2013, at the Hilton Santa Fe at Buffalo Thunder in Santa Fe, New Mexico. The exhibit and career fair tables will be located in the main foyer, adjacent to the meeting rooms. Conference registration will also be located in the main foyer.

Expected Attendance

Expected attendance is 600 participants, including legal experts from the field of Indian law, tribal judges, state attorneys general, law students, and federal attorneys.

Exhibition Schedule

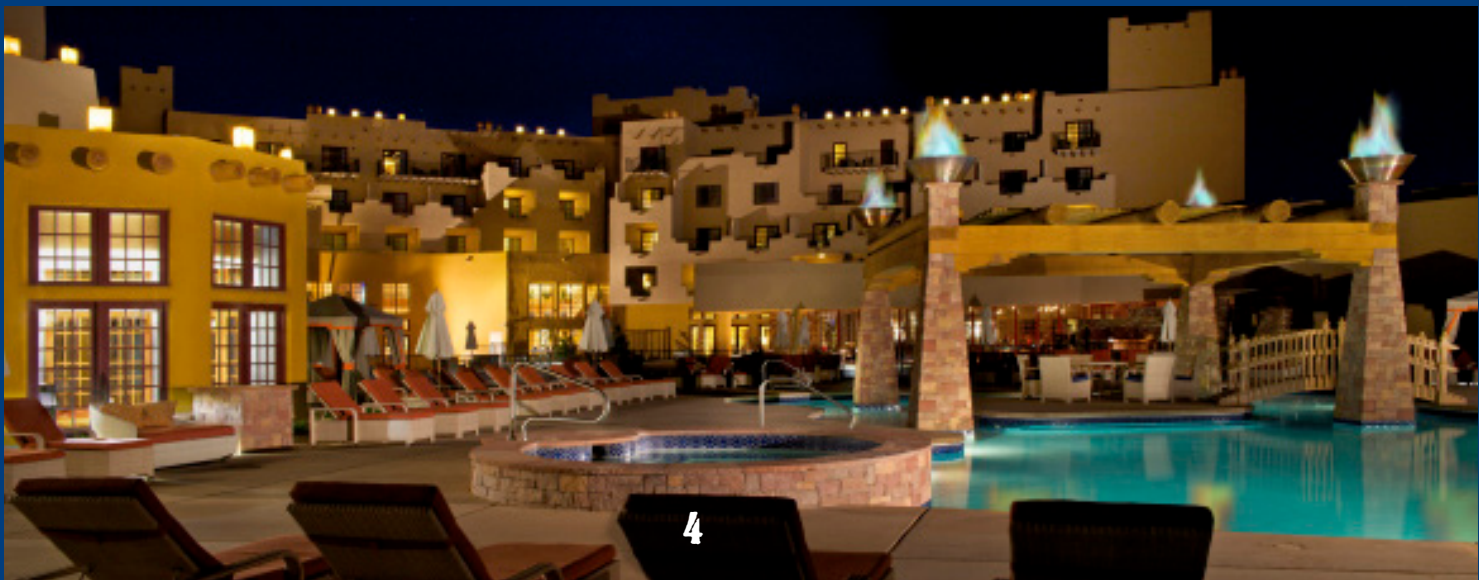
Prime convention time has been allocated to the exhibits and career fair as follows:

Wednesday, April 10	3:00–8:00 p.m. (Set-up)
Thursday, April 11	7:00 a.m.–5:00 p.m.
Friday, April 12	7:00 a.m.–2:30 p.m.
Friday, April 12	2:30–5:00 p.m. (Tear Down)

Exhibition Rental Prices and Space Assignments

- \$500 per corporate exhibit
- \$275 per arts & crafts exhibit
- \$150 per non-profit, educational, or government table exhibit
- \$50 per student organization exhibit.

Exhibit includes a 6-foot draped table and (2) chairs. Exhibits will be assigned on a first-come, first-served basis and space is at a premium. Exhibits must fit on a 6-foot tabletop or fit within a 6'x3' space. Anything exceeding this will be charged an oversize fee of \$100 and must be pre-approved. (Neither exhibition rental nor career fair participation includes conference registration and meals.)



Shipping and Material Handling

Crated exhibit material should be sent directly to the Hilton Santa Fe at Buffalo Thunder, 20 Buffalo Thunder Trail, Santa Fe, New Mexico 87506, Attn: [Exhibitor Name]. Packages will not be accepted more than three days prior to the conference. Contact the hotel at (505) 455-5555 for more information. To ensure that your exhibit materials arrive on time, we recommend that you check with your carrier to allow ample time for delivery. All crates, boxes, and cartons must be suitably packaged and marked with the forwarding address and the Federal Bar Association Indian Law Conference, April 11-12, 2013. Pricing information is attached.

Installation and Dismantling

Exhibit set-up should take place between 3–8 p.m. on Wednesday, April 11, 2013. No exhibitor shall dismantle any exhibit until after 2:30 p.m. on Friday, April 12, 2013. Exhibitors will have the exhibit area clear no later than 5 p.m. on Friday, April 12, 2013.

Cancellation Policy

Full refunds will be given if cancellations are received in writing by March 18, 2013. Cancellations received after March 18, 2013, forfeit any refund.

Liability

Any individual or organization planning to sell goods must have any permits and tax identifications required by law. The Federal Bar Association assumes no responsibility for any necessary documents.

The Federal Bar Association, its management, and all organizations and individuals who are employed by it in connection with this conference and exhibition will not be responsible for any damages or loss resulting from fire, theft, or any other cause whatsoever, including accident or injury to exhibitors, their employees, the public, or others. The exhibitor agrees to pay the Hilton Santa Fe at Buffalo Thunder for any and all damages to the building, carpeting, or equipment incurred through the carelessness or negligence of the exhibitor or exhibitor's employee.

The exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of injury to persons or damage brought to exhibitor's displays, equipment, or other property brought on the premises of the hotel and agrees to indemnify, defend, and hold harmless the Federal Bar Association, the Hilton Santa Fe at Buffalo Thunder, its owners, servants, agents, and employees against all claims or expenses for such losses, including reasonable attorney's fees, arising out of the use of the hotel premises excluding any liability caused by the negligence of the Federal Bar Association or the Hilton Santa Fe at Buffalo Thunder or its owners, servants, agents, and employees.

The exhibitor understands that neither the Federal Bar Association nor the Hilton Santa Fe at Buffalo Thunder maintains insurance covering the exhibitor's property or lost revenue, and it is the sole responsibility of the exhibitor to obtain such insurance.

It is the Federal Bar Association's responsibility to adhere to local fire codes and have the proposed floor plan approved by the local fire marshal. The Hilton Santa Fe at Buffalo Thunder requires receipt of the approved floor plan ten days prior to the show.

Sponsor/Exhibitor Registration

If you plan to exhibit at our Indian Law Conference, please review the exhibition conditions and complete the necessary information. Please return the form with payment to:

Federal Bar Association
2012 Exhibition Reservations
38th Indian Law Conference
1220 North Fillmore Street
Suite 444
Arlington, VA 22201

Please contact Kate Koch at (571) 481-9100 or visit our website at www.fedbar.org if we may be of any further assistance.

Please include your payment of \$500 per corporate exhibit, \$275 for each arts & craft exhibit, \$100 for each non-profit, educational or government table exhibit, or \$50 for each student organization exhibit.

Conference registration and meals are not included with exhibit reservation. If you wish to attend the conference, please complete a conference registration form available at www.fedbar.org.

SPONSOR/EXHIBITOR INFORMATION

Organization

Contact Name

Title

Name(s) and Title(s) of Person(s) Working the Booth

Name(s) and Title(s) of Person(s) Working the Booth

Address

City

State

Zip

Phone

Fax

E-mail Address

FRIENDS OF THE FBA

- | | |
|--|---------|
| <input type="checkbox"/> Large Corporation | \$5,000 |
| <input type="checkbox"/> Small Corporation | \$2,500 |
| <input type="checkbox"/> Non-Profit/Educational/Government | \$200 |

NAMING RIGHTS OPPORTUNITIES FOR SPONSORS

- | | | |
|---|--|---------|
| <input type="checkbox"/> Thursday Luncheon | <input type="checkbox"/> Friday Luncheon | \$2,500 |
| <input type="checkbox"/> Thursday Night Reception | | \$3,500 |

A LA CARTE OPPORTUNITIES FOR EXISTING SPONSORS

- | | |
|--|---------|
| <input type="checkbox"/> Room Keys | \$5,000 |
| <input type="checkbox"/> Wireless Internet Sponsor | \$5,000 |
| <input type="checkbox"/> Lanyards | \$5,000 |
| <input type="checkbox"/> Convention Mobile Web Application | \$5,000 |

EXHIBITION FEES

- | | |
|--|--------------------|
| <input type="checkbox"/> Corporate Exhibit | \$500 X _____ qty. |
| <input type="checkbox"/> Arts & Craft Exhibit | \$275 X _____ qty. |
| <input type="checkbox"/> Non-Profit/Educational/Government Exhibit | \$150 X _____ qty. |
| <input type="checkbox"/> Student Organization Exhibit | \$50 X _____ qty. |
| <input type="checkbox"/> Thursday Luncheon Tickets | \$45 X _____ qty. |
| <input type="checkbox"/> Thursday Dinner Tickets | \$65 X _____ qty. |
| <input type="checkbox"/> Friday Luncheon Tickets | \$45 X _____ qty. |

METHOD OF PAYMENT

Check, made payable to the "Federal Bar Association," is enclosed.

Credit card: Visa

MasterCard

American Express

Account Number

Exp. Date

Signature