

**Federal Bar Association – Corporate and Association Counsel Division**

**Board Meeting  
October 4, 2019**

**Minutes**

Attendees

David Greene  
Brian Heit  
Bill Whitman  
Lawson Fite  
Andres Robles-Cruz  
Michael Cahalane  
Diana Lai

FBA National  
Laura Mulhern

**I. INTRODUCTION OF OFFICERS**

- A. Chair – David Greene – Fox Rothschild LLP
- B. Co-Deputy Chair – Brian Heit – Heit Law Group
- C. Co-Deputy Chair – Frank McGovern – Title Resources Guaranty Company
- D. Treasurer – Bill Whitman – FedEx Ground
- E. Vice Chair Programs – Lawson Fite – American Forest Resource Council
- F. Vice Chair Publications – Brian Abergel – Weinkle Abergel Law
- G. Vice Chair Membership – Andres Robles-Cruz
- H. Chapter Liaison – Michael Cahalane – Cetrulo LLP
- I. Secretary – OPEN
- J. Immediate Past Chair – Diana Lai

**II. MEMBERSHIP**

- A. Report (Andres)
  - 1. 208 members as of 8/30/19 – Down 2 from 6/30/19
- B. Upcoming change to annual renewal date (Laura)
- C. Survey (Andres/Group)
  - 1. Small sample size
  - 2. Most responses from in-house lawyers
  - 3. Most join/stay members because of newsletters, CLE, and networking
  - 4. Strive to provide/maximize value to by giving diverse information
  - 5. Ask members what topics they're interested in and that we can address in newsletter articles and CLE programs, so that we can respond to people who took survey and provide more subjects that are of interest to members

**III. NEWSLETTER**

- A. Update (David)
  - 1. David to submit articles and President's Message for publication
  - 2. All to try to find authors for newsletter articles of interest to members
  - 3. Email blast to members asking for short articles for newsletter

IV. CLE PROGRAMS

- A. Recap of FBA Annual presentation with Federal Litigation Section (David)
  - 1. Program was well-received. Laura to share survey results.
- B. Cyber Security and Data Breach Program (Lawson)
  - 1. Rescheduled for 12/4/19 @ 5:00 p.m.
  - 2. Mark Lanterman, Lauren Pilkington-Rich (Raymond James Financial), FBI Field Office member, and possibly Ali Ahmad (US Department of Justice)
- C. December 18, 2019 @ 2:00 p.m. EST Webinar (Lawson)
  - 1. Federal Election Commission Regulations – Rachel Jacobs (Perkins Coie)  
– Should know in the next week – Need to advise national by 10/18
- D. Next available webinar date is March 2020

V. BUDGET UPDATE (BILL)

- A. 8/30/19 - \$10,542.00

VI. NEW BUSINESS

- A. Think of ideas for increasing membership

VII. NEXT MEETING

- A. 11/7/19 @ 1:00 p.m. EST/12:00 p.m. CST/10:00 a.m. PST