Solace Request Handling/Distribution

Request

FBA Chapter Gmail
- Confirm nature of request
- Determine scope of distribution—local chapter or larger
- Transmit and confer with national solace liaison/FBA staff if regional/national
- If local need, distribute via email to local chapter FBA members

FBA Website Form
- Confirm nature of request
- Determine scope of distribution—local chapter or larger
- If local chapter, transmit and/or confer with chapter solace liaison to arrange for transmission to local chapter
- If Regional/National need, distribute via email to targeted FBA members

National SOLACE liaison/FBA Staff