# Chapter Reimbursement Policies for National Meetings

<table>
<thead>
<tr>
<th># of Attendees</th>
<th>Transportation</th>
<th>Lodging and Incidentals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Meeting</td>
<td><em>Chapter representatives must attend the National Council Meeting to receive reimbursement.</em></td>
<td>N/A</td>
</tr>
</tbody>
</table>
| Each chapter is entitled to up to two voting attendees at National Council (chapter president or his/her designee and chapter delegate) | 1 attendee: 100% reimbursement for airfare  
2 attendees: 100% reimbursement for airfare of one attendee or 50% reimbursement for both attendees  
Air: coach rate, subject to 21-day, advanced purchase; if the airfare is purchased less than 21 days in advance of the meeting, reimbursement will be capped at $500  
Rail: up to max. of equivalent airfare *(in lieu of air/car travel)*  
Car Travel: 54¢/mile *(in lieu of air/rail)* | N/A                     |
| Mid-Year Meeting                            | *Chapter representatives must attend the National Council Meeting to receive reimbursement.* | N/A                     |
| Each chapter is entitled to up to two voting attendees at National Council (chapter president or his/her designee and chapter delegate) | 1 attendee: 100% reimbursement for airfare  
2 attendees: 100% reimbursement for airfare of one attendee or 50% reimbursement for both attendees  
Air: coach rate, subject to 21-day, advanced purchase; if the airfare is purchased less than 21 days in advance of the meeting, reimbursement will be capped at $500  
Rail: up to max. of equivalent airfare *(in lieu of air/car travel)*  
Car Travel: 54¢/mile *(in lieu of air/rail)* | N/A                     |
| Leadership Training                         | 1 attendee *(incoming chapter president or another leader)*                    | 2 days maximum, up to max. of $175/day |
|                                             | Air: coach rate, subject to 21-day, advanced purchase; if the airfare is purchased less than 21 days in advance of the meeting, reimbursement will be capped at $500  
Rail: up to max. of equivalent airfare *(in lieu of air/car travel)*  
Car Travel: 54¢/mile *(in lieu of air/rail)* | 2 days maximum, up to max. of $175/day |