

FEDERAL BAR ASSOCIATION  
BY-LAWS FOR THE  
STATE AND LOCAL GOVERNMENT RELATIONS SECTION

ARTICLE I: NAME AND ESTABLISHMENT

The name of this organization is the State and Local Government Relations Section (hereinafter, "Section") of the Federal Bar Association (hereinafter, "Association"). The Section is established under Article VII of the Constitution of the Association and is governed by the Constitution and By-laws of the Association and these By-laws.

ARTICLE II: PURPOSE

The purpose of this Section shall be to further the purposes of the Association as stated in its Constitution and to advise and educate Section members about issues pertaining to State and Local Governments and their relations with other governmental entities.

ARTICLE III: MEMBERSHIP AND DUES

Section 1. ACTIVE MEMBERSHIP. Any active member of the Association who is in good standing and any honorary member shall be eligible for active membership in the Section. Presently, there are Section dues. Prospective members shall be enrolled as members upon the payment of the annual Section dues.

Section 2. HONORARY MEMBERSHIP. Any member or associate of the Association may be made an honorary member or honorary associate of the Section upon the approval of the Governing Board (hereinafter, "Board") of the Section. Approval shall be indicated by a majority vote of those present and voting at a regular meeting of the Board. Honorary members and honorary associates shall be exempt from the payment of Section dues.

Section 3. ASSOCIATES. Any associate of the Association in good standing shall be eligible for associate status with the Section. Associate members shall be enrolled as an associate upon the payment of the annual Section dues.

Section 4. DUES. Section dues for active members and associates shall be collected annually at the same time Association dues are collected. The amount of dues shall be set from time to time by the Board.

Section 5. TERMINATION OF MEMBERSHIP. When dues are established, any active member or associate of the Section whose annual dues are more than six months past due shall cease to be a member or associate of the Section.

ARTICLE IV: OFFICERS

Section 1. OFFICERS. The Officers of the Section shall be the Chairperson, the First Deputy Chairperson, the Secretary, the Treasurer, and Immediate Past Chairperson.

Section 2. TERMS. All officers of the Section will serve a term in office co-terminus with that of the President of the Association. No person shall serve as Chairperson more than two consecutive terms. The fiscal year of the Section shall be the same as that of the Association.

Section 3. DUTIES OF OFFICERS.

CHAIRPERSON. The Chairperson shall be the chief executive officer of the Section and preside at all meetings of the Section's membership and at meetings of the Board. The Chairperson shall appoint an officer of the Section to supervise the monitoring of legislation and the development of Section positions thereon. The Chairperson shall cause the Association and the Section's membership to be informed of the Section's activities, and shall perform such other functions as usually pertain to the office or as may be designated by the Board.

DEPUTY CHAIRPERSONS. Deputy Chairpersons shall perform such duties as may be assigned by the Chairperson.

SECRETARY. The Secretary shall issue notices of all meetings of the Section's membership and of meetings of the Board and shall accurately record the minutes of those meetings. The Secretary shall perform recordkeeping and correspondence functions as are requested by the President or the Board and perform such other functions as usually pertain to the office, or as may be assigned by the Chairperson.

TREASURER. The Treasurer shall keep accurate records of all income and expenditures of the Section and periodically report the financial condition of the Section to the Board and to the Association. The Treasurer shall consult with the Association's Chairperson of Section activities concerning activity budgets.

IMMEDIATE PAST CHAIRPERSON. Immediate Past Chairpersons shall perform such duties as may be assigned by the Chairperson.

Section 8. PROGRESSION. Progression of Officers of the Section shall be accomplished in the following manner: Prior to the annual meeting of the Association, the Chairperson shall seek nominations from the Section membership for all Section offices. From among those nominated, the Board shall appoint those officers who shall serve the next term.

ARTICLE V: GOVERNING BOARD

Section 1. COMPOSITION. There shall be a Governing Board composed of the officers of the Section and two or three additional members (the Board shall always consist of an odd number of members) appointed by the Chairperson, and shall be known herein as the "Board."

Section 2. POWERS AND FUNCTIONS. The Board shall be vested with the powers and duties necessary for the administration of the activities of the Section consistent with the Constitution and By-Laws of the Association. Among its functions are:

- (a) Recommending changes in these by-laws to the National Council.
- (b) Recommending changes in the Section's Committee structure to the National Council.
- (c) Approving the annual budget.
- (d) Setting the time and place of an annual membership meeting.
- (e) Coordinate and oversee Section activities and programs.

#### ARTICLE VI: COMMITTEES

Section 1. COMMITTEE STRUCTURE. The Section Committees shall be determined by the Board, consistent with the goals of the Association.

Section 2. SELECTION OF COMMITTEE LEADERSHIP. Each Committee shall have a Chairperson appointed by the Section Chairperson, with the approval of the Board, and such other officers as the Section Chairperson appoints, also with the approval of the Board, to assist the Committee Chairperson.

Section 3. COMMITTEE MEETINGS. Each Committee shall meet at least once each year.

Section 4. PUBLIC POSITIONS. A Committee may not issue a public report or take a public position on an issue either in its own name or on behalf of the Section. All proposals for public reports or positions shall be submitted to the Board for consideration and issuance.

#### ARTICLE VII: MEETINGS

Section 1. SECTION MEETINGS. Meetings of the membership shall be at the call of the Chairperson or the Board. There shall be at least one annual of the membership of the Section.

Section 2. BOARD MEETINGS. The Board shall meet at the call of the Chairperson, as needed, to carry out their administrative powers and functions, but no less frequently than quarterly.

Section 3. NOTICE. Except in emergencies, the Secretary shall give at least fourteen (14) days notice of all meetings of the Section and of the Board.

Section 4. RULES OF ORDER. The Rules of Order shall consist of (in order stated):

- (a) The Constitution and By-Laws of the Association;
- (b) These Bylaws;
- (c) Standing Resolutions passed by the Board; and
- (d) Robert's Rules of Order, as currently revised.

ARTICLE VIII: PUBLIC POSITIONS

The Section – in the name of the Association – may issue reports, make public announcements, and publicly advocate positions on issues of concern to the Section only with the prior approval of the National Council. Without prior approval, the Section may take a public position only if the position statement includes a disclaimer that indicates that the Section is taking the position in the name only of the Section. In any event, if the Section takes such action in its own name and not in that of the Association, the Section shall report that action immediately to the Executive Committee of the National Council.

ARTICLE IX: BY-LAWS

Section 1. EFFECTIVE DATE. These By-Laws shall be effective immediately upon approval of the National Council.

Section 2. AMENDMENT. These By-Laws may be amended at any regular meeting of the Board by vote of three-fourths of the Board members present and voting, provided that each Board member shall be given at least fourteen (14) days notice of the meeting and the proposed amendment. The amendment shall not become effective until approved by the National Council.

Effective Date: \_\_\_\_\_, 2005.  
[National Council action]