FEDERAL BAR ASSOCIATION
Senior Lawyers Division Bylaws

ARTICLE I — NAME AND ESTABLISHMENT.
Section 1. The name of this organization is the Senior Lawyers Division (Division) of the Federal Bar Association (Association).

Section 2. The Division is established by Article VII, Section 3 of the Constitution of the Association, and governed by the Constitution and By-laws of the Association and these bylaws.

ARTICLE II — PURPOSE.
This Division was established:

To represent the interest of the membership of the Association who are 55 years of age or older.

To stimulate the interest of other senior members of the Bar in the activities of the Association.

To conduct programs of interest and value to senior members of the Association.

To assist the Association and its Chapters in the coordination of activities of interest to senior members of the Association.

ARTICLE III — MEMBERSHIP.
This Division includes all members of the Association who are 55 years of age or older who express an interest in being active in the division.

ARTICLE IV — OFFICERS.
Section 1. Officers. The Division has the following officers:

a. Chairperson. The Chairperson is the chief executive officer of the Division. The Chairperson presides at meetings of the Division's officers and Council. The Chairperson represents the Division at meetings of the Association, the National Council, and the Executive Committee. The Chairperson prepares reports on activities of the Division for the President, the Executive Committee, the National Council, and the Association.

b. Deputy Chairperson Chairperson-Elect. The Deputy Chairperson Chairperson-Elect acts for the Chairperson in the latter's absence or inability, to discharge the duties of office. The Deputy Chairperson Chairperson-Elect assumes the position of Chairperson if the Chairperson resigns or is unable to complete the term of office. The Deputy Chairperson Chairperson-Elect performs such other duties as designated by the Chairperson.

c. Vice Chairperson for Legislation. The Vice Chairperson for Legislation shall monitor the legislative proposals pending before Congress and under consideration within the Administration that may be of interest to the Division's members and shall in coordination with any affected committees recommend any public positions that should be adopted by the Division’s Council or by the Association’s National Council. The Vice Chairperson for Legislation performs such other duties as designated by the Chairperson.

d. Vice Chairperson Publications. The Vice Chairperson for Publications shall publish the Division's newsletter, recruit authors of articles for publication in the newsletter or The Federal Lawyer relating to the Division's activities or of interest to the Division's members, and edit any article submitted for publication in the newsletter or The Federal Lawyer. The Vice Chairperson for Publications performs such other duties as designated by the Chairperson.

e. Secretary. The Secretary shall handle the general record keeping of the Division and keep minutes of actions taken by the Division's Council. The Secretary shall advise the National Council of the results of any elections.
and any public reports or public positions taken by the Division's Council. The Secretary performs such other duties as designated by the Chairperson.

f. Treasurer. The Treasurer shall, in coordination with the Association's Treasurer and staff, keep a record of all moneys received, expended, or committed, consult with the chairmen of the Division's committees regarding their program budgets; and shall prepare a proposed budget for the Division. The Treasurer performs such other duties as designated by the Chairperson.

Section 2. Terms of Office. No individual may serve in any office, other than the office of Chairperson for more than three successive terms. No individual may serve as the Chairperson, Chairperson-elect, or Deputy Chairperson for more than one term. Officers shall assume their offices at the beginning of the Association's fiscal year and serve until the end of the fiscal year. Anyone who serves out more than six months of the unexpired term of the officer's predecessor is considered to have completed a term in office.

Section 3. Election of Officers.

a. Election of Division's Officers. The Division's Chairperson, Deputy Chairperson, Vice Chairperson, Secretary, and Treasurer are elected by a plurality vote of the active members of the Division.

b. Nomination by Nominating Committee. The Nominating Committee shall nominate at least one candidate for each office from the members of the Division, who are in good standing with the Association. The Nominating Committee consists of the Division's immediate past Chairperson, one member of the Division selected by the President of the Association, and one member of the Division selected by the President-Elect of the Association. The immediate past Chairperson serves as chairperson of the Nominating Committee.

c. Nomination by Petition. Any member of the Division, who is in good standing with the Association, may be nominated for office of by the submission of a petition to the Nominating Committee containing the signatures of at least 10 members of the Division, who are in good standing with the Association and who have not signed the petition for another candidate for the same office.

d. Election Procedures. Unless inconsistent with the provision of this section, the schedule and procedures applicable to the elections of the officers by the Association apply to the election of the Division's officers.

ARTICLE V — COMMITTEES.

Section 1. Selection of Committee Chairperson and Vice Chairpersons.

Each committee shall have a chairperson and at least one vice chairperson appointed by the Division's Chairperson with the consent of a majority of the Division officers from members of the Division, who are in good standing with the Association.

Section 2. Committee Meetings.

a. Meetings. Each committee shall meet at least once each year. The committee's chairperson shall schedule the meetings and give each member at least 10 days notice of any meeting.

b. Quorum. Three members shall constitute a quorum for a regular committee meeting.

c. Rules of Procedure. Each committee may adopt its own rules of procedure. If rules of procedure are not adopted the latest version of Robert's Rules of Order shall control the proceedings.

Section 4. Public Positions Prohibited.

A committee may not issue a public report or take a public position on an issue either in its own name or on behalf of the Division. All proposals must be submitted to the Division's Council for consideration.
Section 5 Committees. The Division shall have any or all of the following committees:

a. Bylaws
b. Elder Law
c. Federal Court Practice
d. Legislation
e. Membership
f. Mediation and Arbitration
g. Military Law and Affairs
h. Programming
i. Publications
j. Second Careers
k. Social Security Law and Practice
l. Travel and Social Activities
m. Veterans Affairs

ARTICLE VI — COUNCIL.

Section 1. Function of the Division's Council.

The council is the governing body of the Division. It establishes policies on behalf of the Division, which may not be inconsistent with the policies of the Association. It hears reports on the activities of the Division's officers and committees. The Council establishes the Division's budget and approves the expenditure of any funds available to the Division. The Council sponsors continuing legal education and other programs and activities. The Council also considers and acts upon resolutions and matters of interest to the Division's membership.

Section 2. Membership of the Division's Council.

The Council shall consist of the Division's officers, the chairperson of each committee, and the Immediate past-Chairperson of the Division.

Section 3. Meetings of the Division's Council.

a. Meetings. The Council shall meet semi-annually at the call of the Division's Chairperson. The Division's Chairperson shall give the Council members at least 48 hours notice of any meetings.

b. Quorum. One quarter of the Council constitutes a quorum.


Section 4. Public Positions of the Division.

Subject to the provision of Article VII, Section 5 of the Association's Constitution, the Council on behalf of the Division of the Association, may issue a public report or take a public position on an issue that reflects the views of the member's of the Division. However, no report or position may be inconsistent with any existing position of the Association.

ARTICLE VII — MEETINGS OF THE DIVISION.

Section 1. Meetings of the Division. The Chairperson shall call a general meeting of the members of the Division, in good standing, at least once each year. The Division's Secretary shall give the members of the Division at least 30 days' notice of any meetings.

Section 2. Quorum. One percent of the members of the Division constitutes a quorum.
Section 3. Rules of Procedure. The Division may adopt rules of procedure to govern the conduct of the Division's meetings. In the absence of rules of procedure adopted by the Division, the latest edition of Robert's Rules of Order shall govern the Council's proceedings.

Section 4. Public Positions of the Division. Subject to the provisions of Article VII, Section 6 of the Association's Constitution, the Division, in its own name or on behalf of the Association, may issue a public report or take a public position on an issue that reflects the views of the members of the Division. However, no report or position may be inconsistent with any existing position of the Association.

ARTICLE VIII — AMENDMENT OF BYLAWS.

These bylaws may be amended by two-thirds vote of the members of the Division's Council, who are present and voting.