



# Federal Bar Association

## Federal Bar Association Law Student Division

### Board Meeting 3 Minutes – April 7, 2023

#### Roll Call

Eyal Schwartz (1st Cir.)– Here

Mary Johnson (2<sup>nd</sup> Cir.)- Here

Eli Yemzow (3rd Cir.) – Absent

Shane Hursh (4th Cir.) – Here

Janell Thompson (5th Cir.) – Here

Brendan Mohan (6th Cir.) – Here

Malcolm Deisz (7<sup>th</sup> Cir.) - Here

Brandy Johnson (8th Cir.) – Absent

Christina Hough (9th Cir.) – Here

Meg Glassman (10th Cir.) –Excused

Briana Harris (11th Cir.) - Here

Anna Howard (Ex Officio) – Here

Jen Tomchak (Chair) - Here

Mike McCarthy (Liaison) - Here

Daniel Hamilton (Liaison) – Here

#### Welcome

March meetings note: Brendan moved to approve the March Meeting notes. Malcolm seconded and the meeting notes were approved unanimously.

- Jen Tomchak (Chair): Welcomed Mary Johnson as 2<sup>nd</sup> Cir. Representative and congratulations to Malcom Deisz to represent as the 7<sup>th</sup> Cir. Representative.

*National Leadership Conference*: Jen summarized her experiences and conversations at the National Leadership Conference in mid-March. Jen solicited any law student's thoughts or information from their experience. She highlighted that both the outgoing and incoming FBA presidents are making the Law Student Division as their top priorities, so we need to capitalize on that momentum.

*Judicial Internship Academy*: National members were very excited to hear about the LSD board's ideas. Many members expressed interest in collaboration. In particular, the Judicial Internship Academy expressed they are very interested in doing an event for internships and clerkships. They already have presenters. Jen is going to get Shane and Brendan in contact with more judges and the judicial internships.

*Contact with Local Chapters*: Jen has been getting each representative in contact with local chapter leaders and the vice presidents of our circuits. Jen is suggesting that we either invite local chapter leaders to present at our meetings or do webinar presentations. Brendan supported that we do webinar presentations. Jen would like to create a library for these type of presentations so we have a standing repository of chapter event ideas.

## **Committee Reports**

### **Communications/Publications (Christina/Brianna)**

#### **Briana:**

*Calendar*- Brianna circulated the Calendar to LSD board and Mike McCarthy as well. Mike says it is possible to create a subpage showing board members and student chapters. Mike suggested that we discuss the format. Brianna and Christina had questions on how to publicize events that are coming up quickly. Jen puts all events into the Master Calendar. Jen suggests that eventually, student reps will know to push information to national as soon as we can.

*Social Media*- Jen suggesting one post per week. Brendan's chapter has an events officer. Jen wants to be careful so that Briana and Christina don't have to be the sole clearinghouse of directly coordinating with any law student chapter. Daniel asked about the specifics of the calendar and Jen would like to add events up to three months out. Jen suggests that Chris and Brianna give more thought to what makes the most sense and discuss more with Daniel offline.

### **Communications/Publications (Meg/Malcolm)**

#### **Malcolm:**

*Day in the Life*- Putting together resource lists for "day in the life"; looking to demystify certain areas. Need to pin down hard dates, they have a big chunk of speakers. Jen is asking if any June dates are available. June 23 would be a good date to plan for.

*Meet and Greets Supported by the Fed Litigation Committee-* Malcolm had a conversation with the federal litigation chair- trying to set up more casual meet and greets. Trying to set up practitioner/student happy hours. Malcolm asked if schools and circuits were interested, as they are trying to create a formal skeleton for the structure of these events. Connecting with local chapters, shifting to all the different circuits. Meg and Malcolm will continue this project.

Jen also met the national federal litigation committee at the National Summit. If we have a specific proposal, they would be interested in funding something, as they are sitting on some leftover funds. Malcolm offered to get us connected to Andrea- how we can put that programming and networking together.

*Bar Prep-* Malcolm suggested we save a bar prep webinar for next year in March. Eyal agrees that bar prep now would be too quick a turnaround because most students already have bar prep planned out in January. Goal would for it to occur in early spring- as an introduction to bar prep for 3Ls. Jen suggests Feb/Mar 2024 timeline. Eyal suggests focusing on best practices, suggestions for study.

### **Networking (Shane/Brendan)**

#### **Shane:**

*Communication channels-* Shane recently got the group me and the google drive together. Please reach out with more information or different ways to share information. Shane will create folders for each committee so we can all add.

*Travel guides-* They are working on pinpointing which schools have local chapters. Slowly getting a map created of different campus chapters. Beneficial for those transferring or planning to practice after.

*Trivia night-* using Zoom or Cahoot. Break out rooms afterward.

*Social media account-* LSD doesn't have social media but Communications will look to that. LSD does have a database of which schools have a chapter. Jen and Mike are making the list of local chapter leaders, the law schools that have chapters, and the law schools that don't have chapters and ways to follow up. Daniel mentions that there was a sharepoint, and there is a way to share that with the national drive so that we maintain consistency in the long-term.

#### **Brendan:**

*Judiciary Presentations-* May 20<sup>th</sup>- The 6th Circuit is making presentations about the federal judiciary it public for everyone in their Circuit. Something for June on a large scale but Brendan will .

*Promoting Student Involvement at the National Chapter-* More inclusion in September at the national chapter. If there is a way to facilitate a cheaper law student ticket, then more law students would be more willing to travel. Brendan suggesting one or two programs solely for

law students. Mike says the best person to talk to about law school programming at the national committee is Yvonne Cochran for first contact. Usually, attendance will be local law students, unless their local chapters assisted with funding. Jen will put Brendan and Shane in contact with Yvonne. Jen will also provide information on "Associate 411" - How to be a good first-year associate. This overlaps with YLS and LSD. Brendan to send the information about the events to the Communications Committee.

### **Law School to Practice (Brandy/Eyal)**

#### **Eyal:**

Both are working on the letters to be sent to recent graduates. Then a few months later questionnaire to be sent out. Looking forward to collaborating with Networking Committee.

### **Membership (Janell/Eli)**

#### **Janell:**

*Membership letters-* Daniel will be sending out monthly "pulls" of new members to assist them in their "Welcome members" letter. Janell asked questions for how to best improve a "Attention 3L" flyer. Janell and Eli will be forwarding this to LSD board for their input.

*Chapter Toolkits-* Janell and Eli would like solicit any input from other LSD board members about establishing their chapters or best practices for maintaining their chapters.

*D&I Plan-* Janell and Eli need to review the plan and make suggestions so that we can adopt it at the May LSD board meeting.

### **Ex Officio**

Kevin will send around his notes on "How to create a panel program" to assist circuit representatives.