

FEDERAL BAR ASSOCIATION
IMMIGRATION LAW SECTION
BOARD MEETING

MINUTES: February 3, 2016

Participating Board Members: Eileen Scofield, Hon. Larry Burman, Barry Frager, Amy Gell, Tina Goel, Hon. Dorothy Harbeck, Linda Kenepaske, Hon. Amiena Khan, Prakash Khatri, Jan Pederson, Mark Shmueli, Elizabeth Stevens, Kimberly Sutton, Hon. Ashley Tabaddor, George Terezakis, Prof. Amelia Wilson, Hon. Earle Wilson

1. **Call to Order** (Eileen Scofield, Section Chair) at 6:07 pm.
2. ILS National Conference – New Orleans:
 - Eileen Scofield: The planning committee should pride themselves in getting from 0 to 80 percent in 90 days. Link to conference program available on website, noted there are lots of different topics and people from all over the United States. Over the next 30 days, we all should focus on helping identify sponsors and spread the word about the conference to get people to sign up. Heather at FBA National handles sponsorships, and I request that everyone on the Board shoot her one name of a potential sponsor as we need to get sponsorships in place if ethics are not a problem, as she recognizes that adjudicators & judges may not be able to do so). Last year, sponsorship requests were done late – let's get them out now. Please get word out; work your contacts. The online program is easy to find, click and read.
 - Eileen has arranged set up of a non FBA National suite, to be available for after-hours casual meetings
 - Mark Shmueli: All of us know what advertising costs – if we can make the contacts without paying for advertising, even better. Please talk up various types of sponsorship. FBA National is flexible on sponsorships; we can negotiate levels of sponsorship. Sponsors get lots of viewers as they are listed in program and brochures. Group sponsorships are also available. It costs 2500 to be sponsor for any of the three primary events – the receptions and awards ceremony. Sponsor payment methods are flexible.
 - More food will be available throughout the conference than last year.
 - The conference schedule is up on the website; thanks to all on board and all who are speaking. The Department of State decided to pull one of speakers but will replace with another. Take a glance at the speakers list and make sure everything is OK. The speaker and presentation list is close to final, but it's not too late for someone to offer to speak. Get info to Mark, spots may be found.
 - Awards will be looked at in a few weeks
 - Feel free to email Mark with any ideas
3. **MINUTES:** Elizabeth Stevens presented the minutes for the meetings of November 4, December 9, and January 13. Ashley Tabaddor requested that her name be corrected. Judge Harbeck moved to approve the minutes from November 3, 2015, December 9, 2015, and January

13, 2016, as amended. Judge Burman seconded the motion, and the motion passed unanimously. The final minutes will be posted on the ILS website.

4. Discussion of the schedule for Board meeting through September was tabled.

5. Treasurer's report: Barry Frager estimated current funds at around 20K or so; still having difficulties getting regular reports from National. Barry reminded the Board that ILS has no say in expenditures but responsible for 50% of loss; nothing being spent outside of annual conference. Need budgets for any other program. Budget committee meetings take place one week before Board meeting; please be sure to get requests for funding in to the committee before then.

6. **COMMITTEES:** (Judge Khan) Updated committees list will be forwarded to membership and posted on the FBA website

- Diversity: Tina Goel, Chair. The committee is working on a few items and will present a full report next month
- Green Card: (Hon. Larry Burman, Editor) Winter issue sent out, should be out in next two weeks.

Please confirm, clarify, and correct committee lists, which are available on the FBA ILS site. Feel free to reach out to membership to fill committees; when members reach out, Judge Khan will refer them to various committees.

7. **PROGRAMS:**

- **DC Luncheons** (Prakash Khatri) Next luncheon is scheduled for Feb. 10 – Steve Lang from EOIR is the featured speaker. The lunch is now held at Carmine's Italian restaurant, where the acoustics and available space is much better. The luncheon committee, as always, is looking for table sponsors. 50-60 people attend each lunch, although we have had up to 100 attendees.
 - Barry Frager noted that anyone involved in trying to get grants in NGO work should see if they can have someone attend February's lunch
 - Elizabeth Stevens noted that anyone interested in pro bono opportunities – especially new lawyers and interns – should attend.
- Amy Gell: Working with Eileen to set up a program in the NYC area centered on protecting employer assets; possibly around the last week in April. Will need sponsors.
- Amy Gell will also work to set up a potential crimmigration conference in the NYC area soon.
- Amelia Wilson – working with Human Rights First to set up a conference
- All were urged to look for opportunities to set up local conferences in their areas.
- Barry Frager urged anyone looking to do so also check with the Budget Committee

8. New business: Judge Burman noted the need to appoint nominating committee and get officer slate and elections process moving

The meeting was adjourned at 7:01 PM.

Next Board Meeting: Wednesday March 2