

Chapter Reimbursement Policies for National Meetings

	# of Attendees	Transportation	Lodging and Incidentals
Annual Meeting	Each chapter is entitled to up to two voting attendees at National Council <i>(chapter president or his/her designee and chapter delegate)</i>	<p><i>*Chapter representatives must attend the National Council Meeting to receive reimbursement.</i></p> <p>1 attendee: 100% reimbursement for airfare 2 attendees: 100% reimbursement for airfare of one attendee or 50% reimbursement for both attendees</p> <p>Air: coach rate, subject to 21-day, advanced purchase; if the airfare is purchased less than 21 days in advance of the meeting, reimbursement will be capped at \$500 Rail: up to max. of equivalent airfare <i>(in lieu of air/car travel)</i> Car Travel: 54¢/mile <i>(in lieu of air/rail)</i></p>	N/A
Mid-Year Meeting	Each chapter is entitled to up to two voting attendees at National Council <i>(chapter president or his/her designee and chapter delegate)</i>	<p><i>*Chapter representatives must attend the National Council Meeting to receive reimbursement.</i></p> <p>1 attendee: 100% reimbursement for airfare 2 attendees: 100% reimbursement for airfare of one attendee or 50% reimbursement for both attendees</p> <p>Air: coach rate, subject to 21-day, advanced purchase; if the airfare is purchased less than 21 days in advance of the meeting, reimbursement will be capped at \$500 Rail: up to max. of equivalent airfare <i>(in lieu of air/car travel)</i> Car Travel: 54¢/mile <i>(in lieu of air/rail)</i></p>	N/A
Leadership Training	1 attendee <i>(incoming chapter president or another leader)</i>	<p>Air: coach rate, subject to 21-day, advanced purchase; if the airfare is purchased less than 21 days in advance of the meeting, reimbursement will be capped at \$500 Rail: up to max. of equivalent airfare <i>(in lieu of air/car travel)</i> Car Travel: 54¢/mile <i>(in lieu of air/rail)</i></p>	2 days maximum, up to max. of \$150/day